

4 Dec 2025

**Auction Notice for Disposal of Obsolete Furniture Items**

Embassy of India invites bids for disposal of obsolete/condemned furniture/equipment items from the likely dealers/buyers in this trade. The details of obsolete/condemned furniture/equipment items have been mentioned in Annexure-B.

2. Accordingly, sealed cover tenders are invited on "As is where is basis" for the disposal of obsolete/condemned furniture/equipment items (Annexure-B). In case you are interested in purchasing the same, you may submit your quotation in the enclosed Performa.

3. The location of the furniture/equipment items are given in Annexure - B against their details. Interested parties are requested to inspect the items (Annexure-B) from 8.12.2025 to 19.12.2025 between 2.30 PM to 4.00 PM. Contact person for inspection of items is Mr. Mohamed Mourad and his mobile number is 01286861635.

4. Last date and time of submission of bids: 19.12.2025, 05.00PM. No bid shall be accepted after the due date and time.

5. Date and time for opening of bids: 24.12.2025, 11.00AM

6. An Earnest Money Deposit of EGP 5000/- (EGP Five Thousand) should be deposited along with the bid in the form of an account payee Bank draft/cheque in the name of Embassy of India, Cairo.

**General Terms and Conditions:**

- i) The bidders may inspect the items as mentioned in Annexure-B on the given dates and satisfy themselves about the items they are bidding for.
- ii) The items shall be sold to the highest bidder.
- iii) The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. On the request of the bidder, the EMO of unsuccessful bidders shall be returned within one month of the auction date, without interest.
- iv) No items, once disposed to the successful bidder, shall be taken back by the Embassy of India.
- v) The successful bidder has to make full balance payment in the Embassy account within three working days of the receipt of the communication to this effect from the Embassy, failing which the offer will be cancelled and EMD shall stand forfeited.
- vi) The successful bidder will remove the sold items within three working days of depositing the money at his or her expenses. Therefore, this office will not be responsible for the safety of the sold furniture items.
- vii) The furniture items as mentioned in Annexure-B will be disposed of on "as is where is basis".

- viii) The bidder will not be allowed to withdraw their bids, under any circumstances; otherwise, their EMD will be forfeited.
- ix) The Embassy of India reserves the right to accept or reject any/all of the quotation without assigning any reason.
- x) Each page of tender document should be signed by the bidder (s).
- xi) Incomplete and unsigned quotations are liable to be rejected.
- xii) The EMD shall not attract any interest.
- xiii) Tender Form attached with this Tender Notice as Annexure -A.

  
HEAD OF CHANCERY

**Annexure-A**

**Proforma for offering rates for disposal of condemned furniture items.**

Particulars of Earnest Deposit Money	No..... Date:..... Name of Bank:..... Branch:.....
Name of the Bidder (In capital letter)	
Permanent Address	
Telephone Number/Mobile No.	

I/we have inspected the obsolete/condemned furniture items as mentioned in Annexure-B and am/are interested to purchase the same "As is where is basis" and submit my/our highest quotation for the referred furniture items offered for sale by Embassy of India, Cairo. My/our offer for the furniture items mentioned in Annexure-B is as under:-

A. Quote: EGP.....

B. Tax (if any): EGP.....

C. Total: EGP .....

2. I/we have gone through the terms and conditions given in the tender document particularly regarding Earnest Money, and agreed to abide by these in letter and spirit. I/we understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Embassy of India, Cairo. The decision of the Embassy of India, Cairo on any dispute arising out of the offer shall be binding on me/us.

3. I/we agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the terms and conditions in whole or in part as laid down in the tender enquiry letter No. CAI/CHA/\*\*\*/12/25 dated 07.12.2025 which would constitute and have force of a contract between me/us and the Embassy of India, Cairo, if I/we am/are declared a successful bidder.

To,  
**Ms. Hema Sherma Head  
of Chancery Embassy of  
India Cairo.**

Tele No.: (+202) 27360052

E mail:

hoc.cairo@mea.gov.in

(Signature of the  
Bidder)  
Name.....



**FORM GFR 10**  
**REPORT OF SURPLUS, OBSOLETE AND UNSERVICEABLE STORES FOR DISPOSAL**

Item No.	Particulars of stores	Quantity/ Weight	Book /Original purchase price	Value	Condition and year purchase	Mode of disposal (sale, public auction or otherwise)	Remarks
1	Metal Almiirah	02	Record is not available			auction	As per per existing record more than 17 years Very old removed from Amin section on ground floor
2	Metal chest of drawers	01	Record is not available				As per per existing record more than 17 years Very old removed from Amin section on ground floor
3	Metal chest of drawer	01					As per per existing record more than 17 years Very old removed from office room- writte off
4	Gate motor	01	Record is not available				As per existing record it is more than 17 years replaced with a new motor
5	Fire extinguisher	05					Not valid for use/ unserviceable
6	Window AC	01	L.E.3420/- R.28033/-		06.06.20210		Removed form security room was purchased on 06.06.20210. not yet replaced
7	Window AC	01	L.E.3720 RS.33818/-		08.08.20212		Written off removed from Office room of senior translator at the top roof in the Chancery
8	Water geyser	01	Record is not available				Very old – repalced with a new one on 25.08.2025
9	Pedestal fan	03					Broken and beyond repair

10	TV sony brand	01				Very old shifted from Information wing old premised at Down town
11	Wooden and leather chair	02				Very old shifted from information wing old premises at down town
12	Small Wooden desk	01				Very old shifted from information wing old premises at down town
13	wooden cabinet having two drawers and two doors	01				Very old shifted from information wing old premises at down town
14	One office chair	01	L.E.2400 Rs.9720	13.01.20219		Removed from Consular Wing at 03 Abu Elfeda Street, Zamalek
15	One office chair	01	L.E.2400 Rs.9720	13.01.20219		Removed from Consular Wing at 03 Abu Elfeda Street, Zamalek
16	One Office Chair	01	L.E.3750 RS.14770	26.09.20218		Removed from Consular Wing at 03 Abu Elfeda Street, Zamalek
17	Three seater metal and leather pinch	10	Record is not available removed from Consular Eing old premises at 37 Talat Harb Str.Down town			Removed from Consular Wing at 03 Abu Elfeda Street, Zamalek

Signature.....  
Designation.....  
Date.....